



Community Energy, Inc.

Employment Application Form

Date of Application: ____/____/____

PERSONAL INFORMATION	
Full Name: (First, Middle, Last)	
Present address: (Street, City, State, Zip)	
Home Phone:	Secondary Phone:
Social Security Number:	

JOB INTEREST & AVAILABILITY	
1. Position applying for:	2. Wage desired:
3. How did you learn about this opportunity?	
4. Can you perform the essential functions of the position for which you are applying? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please explain. _____ _____ (If you have any question as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question)	
5. Are you presently employed? Yes <input type="checkbox"/> No <input type="checkbox"/>	
6. When would you be available to begin work? (be specific) _____	

BACKGROUND INFORMATION	
1. Are you legally eligible to be employed in the United States? (Proof of identity and eligibility will be required upon employment)	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment within the last seven years? If yes, please explain the circumstances in full detail, including date(s), location(s), and the nature of the offense(s). _____ _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Were you previously employed by Community Energy, Inc or related entity? If yes, please complete the following: Date(s) of employment: _____ Location(s): _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Have you previously applied for employment to Community Energy, Inc? If yes, please complete the following: Date(s) of employment: _____ Location(s): _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any relatives or friends who work for the Company? If yes, who and where do they work? _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

EDUCATION & TRAINING				
	NAME OF SCHOOL	LOCATION (City, State)	YEARS COMPLETED	MAJOR/DEGREE
High School				
College				
Vocational or Trade School				
Professional School				

Have you completed any special courses, seminars and/or training that would enable you to perform the position for which you are applying? If yes, please describe: _____

List academic honors, extracurricular activities and offices held:
(Omit any which reflects your race, color, religion, age, sex, sexual orientation, marital status or disabilities.)

EMPLOYMENT RECORD			
CURRENT / MOST RECENT EMPLOYER	Company Name & Address: (Street, City, State, Zip)	Phone Number:	
		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Job Title:	Dates Employed: From: To:	Compensation:
	Name & title of immediate supervisor:	Reason for leaving:	
	Describe your duties:		
2 ND PREVIOUS EMPLOYER	Company Name & Address: (Street, City, State, Zip)	Phone Number:	
		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	



	Job Title:	Dates Employed: From: To:	Compensation:
	Name & title of immediate supervisor:	Reason for leaving:	
	Describe your duties:		
3 RD PREVIOUS EMPLOYER	Company Name & Address: (Street, City, State, Zip)	Phone Number:	
		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Job Title:	Dates Employed: From: To:	Compensation:
	Name & title of immediate supervisor:	Reason for leaving:	
Describe your duties:			

REFERENCES				
Give the names of three persons not related to you, whom you have known at least three (3) years.				
Name	Relationship to you	Company/Title	Phone Number	Years known
<p>An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.</p> <hr/> <hr/> <hr/> <hr/>				

APPLICANT'S CERTIFICATION, AUTHORIZATION AND UNDERSTANDING

I certify the answers given herein are true and complete to the best of my knowledge, and I authorize the investigation of all statements contained within this employment application that may be necessary in arriving at an employment decision. I further understand that, in the event of my employment by Community Energy, Inc., any false or misleading information given in my application or interview(s) may result in discharge. I also understand that if employed by Community Energy Inc., I will be required to abide by all Community Energy, Inc. rules and regulations.

I understand any employment offer that may be extended to me by Community Energy, Inc. is contingent upon my successful completion of a background check.

I understand this application and any subsequent offer of employment I may receive from Community Energy, Inc. does not, and is not intended to, create a contract of employment or any contractual rights in favor of Community Energy, Inc. or me beyond those existing in an "at will" employment relationship unless provided otherwise by an applicable collective bargaining agreement. I understand that any employment relationship which may arise between Community Energy, Inc. and me will be an "at will relationship," which means Community Energy, Inc. reserves the right to change, modify, suspend, revoke, or terminate my employment at any time, with or without reason, and with or without notice, and that I likewise have the right to terminate my employment with Community Energy, Inc. at any time, with or without notice.

Please review the information above before signing this application.

Signature:

Date:

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.